

Patient Portal Sign-up Instructions

Complete the following steps to connect with us online:

1. Visit one of our 10 clinic locations to sign your PIN authorization/release form allowing a TDC team member to print your personal PIN letter. (PIN letters are given only to the patient face to face for security purposes)
2. Visit our website: www.TheDoctorsClinic.com
3. On The Doctors Clinic website click the link "Access Patient Portal".
4. When you reach the Secure Patient Access home page, click "Register".
5. Click the "I Accept" after you review the disclaimer.
6. At the "Create New Account" screen you will create a user name and enter an e-mail address to access the secure site and to receive information securely from TDC by e-mail. (Each account MUST have a unique e-mail address associated with the patient)
7. Create a password for this account, along with secret questions in case you forget your password.
8. Click Save.
9. Choose one of the options that best fits your description.
10. At the "Identity Verification" page, you will enter your personal information to link the account to your medical record. You will need your PIN letter that you requested earlier in order to complete this process. (see step 1)
11. Click "Verify" to submit the information.
12. Congratulations! You have successfully created a secure account linked to your medical record. You can now access chart information and other online health services.