**JOB TITLE:** ASC Registered Nurse  
**REPORTS TO:** Surgery Center Manager  
**FLSA STATUS:** Non-exempt  
**JOB OVERVIEW:** Provides safe, quality patient care in the Peri-Operative area (Preop, Recovery or OR). Accountable for the assessing, planning, implementing and coordinating patient care from admission to discharge.

**ESSENTIAL FUNCTIONS INCLUDE BUT ARE NOT LIMITED TO:**

1. Assesses patient status on admission to the preop area, the operating room and/or the post-op area, and on a continuing basis.
2. Provides safe, therapeutic quality care to patients by utilizing the nursing process and nursing diagnosis in a timely manner and by setting appropriate priorities. Coordinates nursing interventions to enhance achievement of expected outcomes and to ensure readiness for discharge. Documents interventions and patient’s responses.
3. Ensures provision of patient care in an organized and timely manner.
4. Utilizes nursing care standards when planning and implementing patient care.
5. Communicates appropriate information regarding patient conditions to those who require the information including, surgeons, anesthesia, management and other staff.
6. Safely carries out physician’s orders correctly and promptly, documenting all activities.
7. Initiates and participates in patient and family education. Assesses learning needs according to patient’s level of understanding and readiness to learn.
8. Displays an understanding of each patient’s cognitive, physical, emotional and chronological maturity in assessments, treatment, and care.
9. Takes part in pre and post-op phone calls and communicates any problems to the appropriate person.
10. Maintains competencies to function in RN role within specific area. (Ex. OR circulator – Identification, counting and care of instrumentation and sponges, skin preparation of surgical site).
11. Maintain competencies in conscious sedation administration and monitoring of sedated patient. Including airway protection, assessment and support of sedated patients.
12. Protect sedated and anesthetized patients by identifying safety hazards such as electrical, equipment, pressure points and by minimizing exposure to maintain privacy and body temperature.
13. Expertise in safety principles, asepsis, sterile technique and universal precautions.
14. Assesses, anticipates and implements appropriate care through out the surgical process.

**ADDITIONAL RESPONSIBILITIES:**

1. Correlates clinical data with nursing care. Provides the patient with care measures congruent with his/her age, sex and health status.
2. Excellent organizational skills and attention to detail, prioritizes work to meet the changing needs of the department.
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3. Document and perform nursing care in assigned area based on standards of care and practice, and TDC policies and procedures.
4. Adhere to all policies and procedures, including but not limited to standards for confidentiality, Infection Control, safety (OSHA), attendance, punctuality and personal appearance.
5. Serve as a role model and mentor, providing direction and leadership to other staff.
6. Demonstrates understanding of established emergency procedures for the Center.
7. Demonstrates the ability to direct and provide for patient care in emergency situations.
8. Demonstrates the ability to make decisions concerning Center based problems.
9. Participates in the orientation of nursing and ancillary staff as requested.
11. Participates in Quality Improvement activities including identification of opportunities for cost reductions and efficiencies.
12. Works to achieve and maintain regulatory certification and accreditation of the Center.
13. Demonstrates understanding of established emergency procedures for the Center.
14. Must be willing to flex work hours as needed and/or requested by Manager.
15. Other duties as assigned.

QUALIFICATIONS:

Education/Certification/Licensure:
2. Maintains CPR certification for Health Care Providers.
3. ACLS and PALS certification preferred. Required in PACU/POHA.

Experience:
Two years of Pre/Post-Operative or Operating Room experience, preferably in an ambulatory surgery center setting.

Skills:
1. Ability to apply and modify the principles, methods and techniques of professional nursing to provide on-going patient care.
2. Strong organizational and interpersonal skills.
3. Ability to identify problems and recommend solutions.
4. Ability to develop and maintain department quality assurance.

Other Requirements:
1. Knowledge of professional nursing theory and practice to give and evaluate patient care.
2. Knowledge of organizational policies, regulations and procedures to administer patient care.
3. Knowledge of and ability to troubleshoot a variety of medical equipment and instruments to administer patient care.
4. Knowledge of common safety hazards and precautions to establish a safe work environment.
5. Ability to react calmly and effectively in busy or emergency situations.
6. Ability to interpret, adapt and apply guidelines and procedures.
7. Ability to communicate effectively and in an individualized manner, in the English language in person, by phone and in writing.
8. Ability to establish and maintain effective working relationships with physicians, management and peers.

Physical Requirements:
Hearing: Adequate to perform job duties in person and over the telephone. Able to use stethoscope and respond to verbal questions.
Speaking: Must be able to communicate clearly to patients in person and over the telephone.
Vision: Visual acuity adequate to perform job duties, including visual examination of patient and reading information from printed sources and computer screens.
Other: Requires frequent lifting and carrying items weighing up to 50 pounds unassisted, including assisting patients when required. Adequate physical ability including sufficient manual dexterity to perform the requisite health care service, including injections. Requires frequent bending, reaching, repetitive hand movements, standing, walking, squatting and sitting, with some heavy lifting, pushing and pulling exerted regularly throughout a regular work shift. Requires exposure to communicable diseases and/or bodily fluids.

The above is intended to describe the general content and requirements for the performance for this position. It is not to be construed as an exhaustive statement of duties, responsibilities or requirements.

I have read the ASC Registered Nurse job description and understand the functions and objectives of the position.

Employee Signature: ___________________________   Date: __________________________

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Last update 6/2/15